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County Hall
Rhadyr
Usk
NP15 1GA

Wednesday, 9 September 2020

Notice of meeting

Strong Communities Select Committee

Thursday, 17th September, 2020 at 10.00 am
Remote Microsoft Teams Meeting

Please note that a pre meeting will be held 30 minutes prior to the start of the meeting for members of the committee.

AGENDA

Item No	Item	Pages
PART A: SCRUTINY AND CRIME DISORDER MATTERS		
No matters to discuss.		
PART B STRONG COMMUNITIES SELECT COMMITTEE		
1.	Apologies for absence.	
2.	Declarations of Interest.	
3.	Open Public Forum.	
4.	Presentation regarding the Social Justice Strategy Review - Consultation exercise.	
5.	Welsh Language Monitoring Report 2019/20 - Scrutiny of Performance.	1 - 8
6.	Burials - Member investigation - verbal feedback.	
7.	To confirm the following minutes:	
7.1.	Strong Communities Select Committee dated 12th March 2020.	9 - 12
7.2.	Joint Meeting - Economy and Development Select and Strong Communities Select Committees dated 21st July 2020 (to follow).	
8.	Strong Communities Select Committee Forward Work Programme.	13 - 14

9.	Cabinet & Council Forward Work Programme.	15 - 24
10.	Next Meeting: Thursday 12th November 2020.	

Paul Matthews
Chief Executive

MONMOUTHSHIRE COUNTY COUNCIL
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:

P. Clarke
L.Dymock
D. Dovey
A. Easson
L. Guppy
R. Harris
V. Smith
J.Treharne
A. Webb

Public Information

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Watch this meeting online

This meeting can be viewed online either live or following the meeting by visiting www.monmouthshire.gov.uk or by visiting our Youtube page by searching MonmouthshireCC.

Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

Aims and Values of Monmouthshire County Council

Our purpose

Building Sustainable and Resilient Communities

Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

Our Values

Openness. We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

Fairness. We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

Flexibility. We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

Teamwork. We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

Monmouthshire Scrutiny Committee Guide

Role of the Pre-meeting

1. Why is the Committee scrutinising this? (background, key issues)
2. What is the Committee's role?
3. What outcome do Members want to achieve?
4. Is there sufficient information to achieve this? If not, who could provide this?
5. Discuss the committee's approach:
 - Agree the order of questioning and which Members will lead
 - Agree questions for officers and questions for the Cabinet Member

Questions for the Meeting

Scrutinising Performance

1. How does performance compare with previous years? Is it better/worse? Why?
2. How does performance compare with other councils/other service providers? Is it better/worse? Why?
3. How does performance compare with set targets? Is it better/worse? Why?
4. How were performance targets set? Are they challenging enough/realistic?
5. How do service users/the public/partners view the performance of the service?
6. Have there been any recent audit and inspections? What were the findings?
7. How does the service contribute to the achievement of corporate objectives?
8. Is improvement/decline in performance linked to an increase/reduction in resource? What capacity is there to improve?

Scrutinising Policy

1. Who does the policy affect ~ directly and indirectly? Who will benefit most/least?
2. What is the view of service users/stakeholders? Do they believe it will achieve the desired outcome?
3. What is the view of the community as a whole - the 'taxpayer' perspective?
4. What methods were used to consult with stakeholders? Did the process enable all those with a stake to have their say?
5. What practice and options have been considered in developing/reviewing this policy? What evidence is there to inform what works?
6. Have all relevant sustainable development, equalities and safeguarding implications been taken into consideration? For example, what are the procedures that need to be in place to protect children?
7. How much will this cost to implement and what funding source has been identified?
8. How will performance of the policy be measured and the impact evaluated.

Questions for the Committee to conclude...

Do we have the necessary information to form conclusions/make recommendations to the executive, council, other partners? If not, do we need to:

- (i) Investigate the issue in more detail?
- (ii) Obtain further information from other witnesses – Executive Member, independent expert, members of the local community, service users, regulatory bodies...

(iii) Agree further actions to be undertaken within a timescale/future monitoring report...

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SUBJECT:	Welsh Language Monitoring Report 2019/20
MEETING:	Strong Communities Select Committee
DATE:	17th September 2020
DIVISION/WARDS AFFECTED:	All

1. PURPOSE:

- 1.1 To provide an overview of our performance in ensuring compliance with the Welsh Language Standards, in line with the requirements of the Welsh Language (Wales) Measure 2011.

2. RECOMMENDATIONS:

- 2.1 This report records the Council's compliance with the Welsh Language Standards and has been sent to the Welsh Language Commissioner's Office for their oversight and approval. Members are invited to scrutinise the council's performance and make any recommendations to the Cabinet Member.

3. KEY ISSUES

- 3.1 The Monitoring report details information recorded in relation to specific areas of the Welsh Language Standards allocated to this council. The Welsh Language Commissioner requests this information annually in order to be able measure our progress in terms of compliance with the Standards.
- 3.2 The report was forwarded to the Welsh Language Commissioner's Office before the 30th June 2020. Once the report has been read and analysed by the Commissioner the Council meets with the Commissioners' Office to discuss any areas of good practice and any areas of concern that require improvement. The report has also been posted on the council's English and Welsh web sites to allow for public scrutiny.
- 3.3 Fundamentally the Council is doing well in terms of compliance with these challenging standards. One continuing area of concern though is the low numbers of fluent Welsh speakers that are employed by the Council (32) potentially making us susceptible to challenge as a result of having problems in providing or proactively offering any kind of frontline services to the Welsh speaking members of the public of Monmouthshire. The Workforce Planning and audit process that was developed and led by the Welsh Language and Equality Officer and Human Resources and has now been completed. The process involved auditing the Welsh Language skills that exist in divisions, looking for any gaps and then designating posts as Welsh Essential when they become vacant. This process went smoothly and there appeared to be a good level of buy in from managers. Sadly, in reality, very few posts have subsequently been designated as Welsh Essential, and when they have been advertised there has been a lack of applicants.

4. REASONS:

4.1 Monmouthshire County Council has a statutory responsibility to produce an Annual Monitoring Report under the Welsh Language (Wales) Measure 2011.

5. RESOURCE IMPLICATIONS:

5.1 There are no additional financial or human resource implications arising out of this monitoring report.

5.2 The scheme will be published, on approval, on the Council's intranet and corporate website as required under the Welsh Language (Wales) Measure 2011.

6. FUTURE GENERATIONS AND EQUALITY IMPLICATIONS:

6.1 As this is a monitoring report, there is no need to carry out an impact assessment.

7. CONSULTEES:

Strong Community Select Committee members.

8. BACKGROUND PAPERS:

Monmouthshire County Council's Welsh Language Standards 1st August 2016.

9. AUTHOR:

Alan Burkitt Policy Officer Equalities and Welsh Language

10. CONTACT DETAILS:

Tel: 01633 644010

E-mail: alanburkitt@monmouthshire.gov.uk

Monmouthshire County Council Annual Welsh Language Monitoring Report 2019-2020

This report reflects Monmouthshire County Council's progress on its Welsh language commitments under the Welsh Language (Wales) Measure 2011 and the Welsh Language Standards during the financial year 2019-2020.

The report presents data on the required indicators in the following fields in compliance with Standards 158, 164 and 170: complaints; staff language skills; Welsh medium training for staff and recruiting to empty posts. This report is to be published on the Council website by 30th June 2020 in compliance with Standard 158.

Legislative requirements

The standards which apply to Monmouthshire County Council under Section 44 of the Welsh Language (Wales) Measure 2011 can be found on our website at <https://www.monmouthshire.gov.uk/monmouthshire-welsh-language/>

- Processes for translating documents, forms, leaflets, twitter and Facebook interactions etc. are now well established., and although occasionally one or two do slip through the net it is usually due to genuine forgetfulness or not getting the timings of a project correct. That said when spotted any issues are highlighted to the officers concerned and issues are quickly rectified.
- We continue to monitor our website ensuring that any new pages come on line in a bilingual format. The website will always remain a challenge due to the number of officers with the appropriate permissions to upload information and the sheer volume of documentation that goes onto it. Last year we translated over 1.6 million words, a high proportion of those documents, articles, posts etc. would have ended up on the council website.

Managing change

- We continue to be pro-active with our recruitment process and use a Welsh Language skills assessment for all vacancies. The Welsh Language Officer has worked through the workforce planning exercise with 4 of the council's 5 directorates. Social Care Health and Safeguarding is the outstanding area. This will be addressed after the pandemic eases.
- It is worth noting that in the monthly "More than Words Strategy" meetings with the Social Care Workforce Development Officer, conversations have been about how we can change vacancy adverts to attract more Welsh speakers into social care. This sector is notoriously difficult to recruit to due to the variety of staff that we employ and the specialist skills that are required. Welsh Language Training is offered to all staff whether as learners or for people with existing skills that have lost confidence in using the language (See Standard 170 (2) (b and c) for more detail)
- Every advertised vacancy is monitored by the Welsh Language Translation Team to check for completed skills assessments at the point that it is received in the translation email in-box. It is very encouraging to see that the number of reminders that need to be sent are by now very rare, and as an additional safety net, the Welsh Language Officer receives the authority vacancy list on a weekly basis to check on levels of compliance.
- A massive forward step has been that since approximately June 2019 the authority has agreed that all vacancies will be Welsh desirable as a minimum (Information regards recruiting to empty posts (*Standard 154, 170(c)*) are detailed below). This is a massive step forward for

Monmouthshire County Council and one that a few years ago many would never had anticipated or believed possible.

- There remains a significant challenge in ensuring an sufficient numbers of Welsh speaking front line staff to provide services through the medium of Welsh. The difficulty of recruiting Welsh speakers to some of these roles are reflected in a low the number of vacancies advertised as Welsh Essential as managers are mindful of the risks of having posts vacant for extended periods of they not being able to appoint to Welsh Essential roles due to a low supply of applicants.
- Our Welsh Language Line, which was established on the 4th July 2017, remains in operation and has had in total 312 calls during this time.

The following are the figures for the last financial year:

1st April 2019 – 31st March 2020 – 64 calls in total

The following is a list of the service required or the nature of the phone calls received by the Welsh line in the last financial year.

- | | |
|------------------------------------|----|
| • Welsh Language Officer | 5 |
| • Refuse | 10 |
| • Communications Team | 8 |
| • Council Tax | 8 |
| • Grass Routes/Passenger Transport | 5 |
| • CYP/Education | 3 |
| • Social care | 2 |
| • Payroll /general finance | 3 |
| • Licensing | 2 |
| • Planning | 2 |
| • Parking enforcement | 2 |
| • Environmental Health | 2 |
| • Highways | 1 |
| • Human Resources | 5 |
| • Elections | 1 |
| • Wind farms/sustainability | 2 |
| • Community Education | 1 |
| • Countryside | 1 |
| • Estates | 1 |

Data required each year from 1 April – 31 March

- Information on complaints (*Standard 158(2); 164(2); 170(2)(d)*)
- Information on staff language skills (*Standard 170(2)(a)*)
Welsh medium training for staff (*Standard 170 (2)(b+c)*)
Recruiting to empty posts (*Standard 154, 170(ch)*).

Information on complaints (Standard 158(2); 164(2); 170(2)(d))

In 2019-2020 we did not have any formal complaints from members of the public. Any informal complaints or observations were dealt with by the Welsh Language Officer to the satisfaction of the complainants.

Information on staff language skills (Standard 170(2)(a))

Welsh Language Skills of Employees as at 31/03/20 (not including school based staff)

Staff Competency	Total	Beginner	Intermediate	Advanced	Fluent	Total
Welsh Language skills	1523	171	44	7	34	256

Welsh language spoken skills by service area at 31 March 2020. (Not including school based staff)

	Beginner	Intermediate	Advanced	Fluent	Total
Children and Young People	6	1	0	1	8
Social Care and Health	53	12	1	15	81
Enterprise	81	26	2	8	117
Resources	12	1	2	2	17
Chief Executive Officers Dept	19	4	2	8	33
Grand Total	171	44	7	34	256

Recruiting to empty posts (Standard 154, 170(ch)).

Job application processes are fully accessible in Welsh in accordance with the Welsh Language Standards and every single vacancy is being advertised bilingually regardless of the Welsh assessment made and thereby goes over and above the requirement set by the standards allocated to us.

Below are the details of non-school advertised posts (not including schools) in 2019 – 2020.

- (a) The number of vacant/new posts advertised from 1st April 2019 – 31st March 2020; **362** (314 in 2018 – 2019)
- (b) The number of the vacant/new vacant posts advertised from 1st April 2019 - 31st March 2020 that had 'Welsh language skills essential'; **1** (4 in 2018 – 2019)
- (c) The number of vacant/new vacant posts advertised from 1st April 2019 – 31st March 2020 that had 'Welsh language skills desirable'; **351** (219 in 2018 – 2019)
- (d) The number of vacant/new posts advertised from 1st April 2019 – 31st March 2020 specified as posts where it is 'necessary to learn Welsh-language skills when someone is appointed to the post';
0 (0 in 2018 – 2019)
- (e) The number of vacant/new posts advertised from 1st April 2019 – 31st March 2020 that 'did not require Welsh language skills'; **10** (93 in 2018 – 2019)
- (f) The number that did not include an assessment 1st April 2019 – 31st March 2020 - **0**
- (g) The number not stated 1st April 2019 – 31st March 2020 – **0**

Here are the details of schools advertised posts in 2019 – 2020.

- (a) The number of **Schools** vacant/new posts advertised from 1st April 2019 – 31st March 2020; **133**
- (b) The number of the **Schools** vacant/new vacant posts advertised from 1st April 2019 - 31st March 2020 that had 'Welsh language skills essential'; **18**
- (c) The number of **Schools** vacant/new vacant posts advertised from 1st April 2019 – 31st March 2020 that had 'Welsh language skills desirable or desirable but not essential'; **100**
- (d) The number of **Schools** vacant/new posts advertised from 1st April 2019 – 31st March 2020 specified as posts where it is 'necessary to learn Welsh-language skills when someone is appointed to the post'; **0**
- (e) The number of **Schools** vacant/new posts advertised from 1st April 2019 – 31st March 2020 that 'did not require Welsh language skills'; **15**
- (f) The number that did not include an assessment 1st April 2019 – 31st March 2020 - **0**
- (g) The number not stated 1st April 2019 – 31st March 2020 – **0**

Welsh medium training for staff (*Standard 170 (2) (b+c)*)

In 2019 - 2020, we ran the following Welsh Language sessions and financially supported (fees and books) individuals in their own time:-

- **14** members of staff enrolled for the Welsh Language taster/awareness session.
- **10** members of staff enrolled for the Cwrs Mynediad Year 1 Cymraeg yn y Gweithle 2 hour 30 week course provided by Coleg Gwent Welsh for Adults.
- **9** members of staff enrolled for Cwrs Mynediad 2.
- **10** members of staff enrolled for Sylfaen 1
- **1** member of staff enrolled for Sylfaen 2
- **14** members of staff enrolled for the free 10 hour Cwrs Croeso
- **1** member of staff enrolled for Uwch 1 after work.
- **10** members of staff enrolled for Cwrs Gloywi.
- **3** members of staff attended Nant Gwrtheyrn to take part on the Canolradd course funded by Welsh Government.
- Staff are funded to attend Coleg Gwent Welsh Weekend Courses should they chose to in addition to the normal weekly courses.

More opportunities will be offered in September 2020 obviously dependent upon the current pandemic situation having been resolved. It may be that we need to look at on-line courses such as "Say Something in Welsh" if the normal classroom is not an option.

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Monmouthshire Select Committee Minutes

Meeting of Strong Communities Select Committee held at on Thursday, 12th March, 2020 at 10.00 am

Councillors Present

County Councillor L. Dymock (Chairman)
County Councillor A. Webb (Vice Chairman)

County Councillors: P. Clarke, A. Easson,
L. Guppy, V. Smith, J. Treharne and D. Batrouni

Officers in Attendance

Hazel Ilett, Scrutiny Manager
David Jones, Head of Public Protection
Huw Owen, Principal Environment Health Officer
(Public Health)

APOLOGIES: County Councillor D. Dovey

1. Declarations of interest

No declarations of interest were made.

2. Open Public Forum

No members of the public were present.

3. Public Spaces Protection Order for Dog Controls

Huw Owen, Principal Environmental Health Officer and David Owens, Head of Public Protection presented their recommendations. A four-stage process towards introducing a Public Spaces Protection order for dog controls is proposed. First, public consultation would take place to gather opinions about potentially introducing Public Spaces Protection orders for dog controls. That process will take three months. The second stage would be to draft a Public Space Protection order which will be informed by the consultation, and be ready before the summer recess in July. The third stage would be to put the draft back out to public consultation. Finally, pre-decision scrutiny would take place before putting the matter to final Cabinet approval by the end of the year. Dog fouling is included under the term 'litter', and is therefore subject to the goal of improving flytipping and litter in the Corporate Plan.

Challenge:

Rather than dog fouling measures only being enforceable by the Council in MCC areas, is it not also a social matter that can be enforced on the streets as well?

Public Space Protection orders can only cover public spaces, defined as any place to which the public has access (paid or otherwise) – so it could cover, for example, a shopping centre. It can also cover land in private ownership which is accessed by the public. King George V playing fields could come under the description, as it is administered by trustees of the council. Part of

the consultation will include asking whether additional controls in fouling are needed, whether there should be exemption areas, etc.

How can these measures realistically be enforced, and fines issued?

As things stand, enforcement is carried out by officers in Environmental Health and the Waste and Street services. In addition, Police Community Support officers are authorised to issue a fixed penalty notice when they witness an offence. Between 2008-12 there were two officers who proactively patrolled to see if they could catch offenders in the act of not picking up after their dog, but this wasn't cost-effective. We are therefore not proposing additional staff for enforcement, but there should be as many authorised officers as possible across the services who can act if they see an offence; parking officers would be good candidates for increased authorisation in this regard, as they are in a position to possibly witness offences taking place. If the consultation results in a clearer delineation between where dogs can and can't go, some of the problem would be addressed pre-emptively. We have had experience of members of the public feeling so strongly that they have approached the team and been willing to provide witness statements.

Regarding leads, what are the boundaries for expecting to manage the behaviour of dogs?

This will be a trickier part of the consultation. Additional authorisation could again come in here: for example, if a police officer sees a dog running free in a children's play area, they could tell the owner to put the dog on a lead. The nature and scale of enforcement should be informed greatly by the consultation process.

How will a balanced approach be found, considering the broad spectrum of public opinion when it comes to dogs?

Balance is indeed difficult. Bailey Park in Abergavenny is a good example: it hosts the rugby club, small children, as well as dog walkers. Expectations again will be key – Bailey Park won't be sterile, the rugby club will still have to check for dog fouling before kick-off, for example. The public engagement should again help to inform the balance.

With a consultation, will information be given about how the measures could be enforced?

It would not be successful to have a large number of enforcement officers – this might still not be sufficient to catch the offenders. Targeted enforcement is very important, which generates hotspots – partly informed by the public – that can be proactively patrolled.

Do we have an idea of how many tickets have been given by officers to date?

Because we don't have proactive patrolling at the moment the current number of fixed penalty notices is low.

We will need to be careful not to ban dogs from areas like castles, as we're a rural county and bringing dogs on a day out is very important for many families – we wouldn't want to discourage attendance.

If a Public Space Protection order is introduced, it will give the opportunity for the council to set out its expectations regarding dog controls, whether that concerns fouling, exemption areas, dogs on leads etc. This will serve as a baseline and hopefully enable targeted enforcement to be effective.

There have been a lot of posts recently on social media about dog fouling on pavements in a new estate in Monmouthshire – can estates and footpaths leading into town be included in designated protection areas?

Yes, anywhere accessed by the public would be included in the definition.

Because enforcement could be a bit ‘thin’, could we not increase the fines as a greater discouragement?

It will be interesting to see the comments on this via the consultation. The existing fine level for breach of a Public Space Protection order (currently for things like anti-social behaviour in car parks) was set by Cabinet two years ago. It’s possible that the amount could be re-considered if there’s a groundswell of opinion to that effect through the consultation. A Public Space Protection order creates a criminal offence, so in place of issuing a fixed penalty notice we could take an offender directly to court – but generally, it is seen as more effective to issue a fixed penalty notice in the first instance.

Would a PSPO cover unadopted land?

The detail which will come out will have to be considered as we move through the process – lots of places will be suggested for exemptions and where restrictions should apply. The definition of a public space is such that we might need to get legal interpretation in one or two areas.

Will the views of dog groomers and kennels be included as part of the consultation?

The aim of the consultation, and the reason for outlining a lengthy process, is to allow for gathering as many views as possible. An important point to note is that if a PSPO is declared, it is open to appeal: it can go to a high court or be open to a judicial review. Certainly, there have been some local authorities which have considered introducing exemption areas in certain locations and been threatened with judicial reviews, leading them to reconsider their positions. We will want to gather comments from everyone who works or lives in Monmouthshire, or visits, and engage positively with those groups that have an interest: Dogs Trust, kennel clubs, dog walkers, etc. One of the first questions on the consultation will ascertain whether the respondent lives in Monmouthshire, do they have a particular interest – if so, what is it?, etc.

Chair’s Conclusion:

Members have raised important points and concerns, but are unanimous in their support, nonetheless. We have highlighted the importance of adding in places of concern, and heard concerns about enforcement. Further detail about fines and enforcement was sought, but the officers have expressed that the way forward is to focus on awareness and the consultation process. There are concerns about exclusion areas in regards to secondary schools and sports pitches – it will be interesting to see how this is addressed in the consultation. We need to ensure that town and community councils are providing facilities such as the dog waste bins and bags. Dog walkers and groomers need to be involved in the consultation, as well as town and community councils – the officers have confirmed that they will be. This committee approves of the consultation taking place and looks forward to reading the responses once it is completed.

4. To confirm minutes of the previous meeting

The minutes of the previous meetings held on 23rd January and 24th February 2020 were confirmed and signed as an accurate record.

5. Strong Communities Forward Work Programme

There have been requests to scrutinise car parking proposals, starting with a member workshop on 30th March in which we will initially present the context for the subject. This will be held jointly with the Economy and Development Select committee, but all members are invited. This will be followed by a call for evidence in which views will be sought from the Chamber of Commerce, town and community councils, cluster areas and organisations such as Team Abergavenny. We would like to then call a special Select Committee in which those organisations can present their views, including submitting questions to the members ahead of time. The next stage will be for the Consultants Capita to produce a set of proposals for the committee to consider based on the consultations feedback and members' initial discussions. The proposals will be brought back to the committee once there is a draft paper.

On 27th April there will be a workshop on County Lines, following on from the scrutiny of modern day slavery.

6. Cabinet and Council Forward Work programme

7. To agree date and time of next meeting as 23rd April 2020 at 10.00am.

The meeting ended at **11.00 am**

Monmouthshire's Scrutiny Forward Work Programme 2020-21

Strong Communities Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
17 th September 2020	Social Justice Strategy Review	To engage members in the findings of the review into social justice strategy and to inform recommendations being taken to Cabinet.	Cath Fallon	Policy Development
	Welsh Language Monitoring Report	To scrutinise the council's performance in applying the requirements of the legislation through policy and practice.	Alan Burkitt	Performance Monitoring
	Burials	To discuss the initial findings of a member investigation into burials.	Councillor Smith	Member Investigation
21 st September 2020	Waste and Recycling	To consider the recommendations made following the Recycling Review and the implementation to date and to engage members in further changes to waste collection.	Laura Carter Carl Touhig	Scrutiny Workshop
Special Select Committee Date TBC	Waste and Recycling	To conduct pre-decision scrutiny on changes to waste and recycling, prior to Cabinet decision.	Carl Touhig	Pre-decision Scrutiny
12 th November 2020	Public Protection Performance Report 2019/20 and Covid Response in 2020	Scrutiny of the annual performance report and the department's response to Covid pressures.	David Jones	Performance Monitoring
	Registration Service Performance Report 19/20 & Covid Response in 2020'	Scrutiny of the annual performance report and the department's response to Covid pressures.	David Jones	Performance Monitoring
17 th December 2020	Public Toilets	To scrutinise progress on implementing the Public Toilet Strategy prior to updating Welsh Government.	David Jones	Performance Monitoring
28 th January 2021	Budget Scrutiny			

Monmouthshire's Scrutiny Forward Work Programme 2020-21

Strong Communities Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
11 th March 2021				
29 th April 2021				

Future Agreed Work Programme Items: Dates to be determined

- × Annual monitoring of Public Protection in May, a half year exception report, highlighting any gaps in service delivery, to be scheduled in November of each year.
- × Registrars Service ~ annual monitoring in May
- × Air Pollution Monitoring Report ~ Multiple departments – Autumn
- × Social Justice Policy update
- × Open Space Review ~ review of open spaces and the prioritisation and management of highways ~ strategic review rather than operational.
- × Civil Parking Enforcement ~ members seminar in Autumn
- × Welsh Language Report ~ return of data
- × Cremations and Burials ~ 3 Members to investigate/report back. Social issues and financial.

Emerging issues/topics to be raised with the committee before inclusion ~ some reports to be received by email for comment rather than in-depth scrutiny

Cabinet, Council and Individual Cabinet Member Decisions (ICMD) Forward Plan

Monmouthshire County Council is required to publish a forward plan of all key decisions to be taken. Council and Cabinet items will only be considered for decision if they have been included on the planner no later than the month preceding the meeting, unless the item is considered urgent.

Committee / Decision Maker	Meeting date / Decision due	Subject	Purpose	Author	Date item added to the planner	Date item originally scheduled for decision
Council	01/03/22	LDP for Adoption	Check Date	Mark Hand	23/01/20	
Cabinet	02/06/21	Budget Monitoring report - month 12 (period3) - outturn	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2020/21 financial year	Peter Davies/Jon Davies	02/04/20	
Council	01/06/21	Final Deposit Plan for submission to WG	Check Date	Mark Hand	23/01/20	
Cabinet	14/04/21	Welsh Church Fund Working Group meeting	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2020/21 - meeting 9 held on 4th March 2021	Dave Jarrett	02/04/20	
Council	04/03/21	Council Tax Setting		Ruth Donovan	02/04/20	
Cabinet	03/02/21	Welsh Church Fund Working Group meeting	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2020/21 - meeting 8 held on 14th January 2021	Dave Jarrett	02/04/20	
Council	14/01/21	Deposit Plan	Endorsement of Deposit Plan	Mark Hand	23/01/20	
Council	14/01/21	Council Tax Reduction Scheme		Ruth Donovan	07/04/20	

Cabinet	16/12/20	Welsh Church Fund Working Group meeting	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2020/21 - meeting 7 held on 3rd December 2020	Dave Jarrett	02/04/20	
IMCD	09/12/20	Council Tax base and associated matters	To agree the Council Tax Base figure for submission to the Welsh Government, together with the collection rate to be applied for 2021/22 and to make other necessary related statutory decisions	Ruth Donovan	02/04/20	
Cabinet	02/12/20	Budget Monitoring Report - month 7 (period 2)	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2020/21 financial year.	Peter Davies/Jon Davies	02/04/20	
Cabinet	04/11/20	Local Housing Market Assessment Update		Mark Hand	04/11/20	
Cabinet	04/11/20	Welsh Church Fund working group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2020/21 - meeting x held on x x 2020	Dave Jarrett	02/04/20	
Council	22/10/20	Corporate Plan Annual Report 2019/20		Richard Jones	25/08/20	
Council	22/10/20	MCC Audited Accounts (formal approval)	To notify Council of completed Audit process and resultant accounts - To go to Audit Committee	Peter Davies/Jon Davies	02/04/20	
Council	22/10/20	ISA 260 report - MCC Accounts - attachment above	Deferred from september	Peter Davies/Jon Davies	02/04/20	
ICMD	14/10/20	Housing Register Review		Mark Hand	23/06/20	
Cabinet	07/10/20	Gypsy Traveller Accommodation Assessment 2020		Mark Hand	23/06/20	

Cabinet	07/10/20	Statutory Consultation to close King Henry VIII Comprehensive School and Deri View Primary School and establish a 4-19 school on the King Henry VIII School site.		Cath Saunders	06/07/20	
Cabinet	07/10/20	Coronavirus Strategic Aims: Progress and Next Steps	To provide an overview of progress against the strategic aims set by Cabinet in July, and communicate an updated version of the plan on a page	Matt Gatehouse	26/08/20	
Cabinet	07/10/20	Land at Bencroft Lane Undy		Mike Moran	26/08/20	
Cabinet	07/10/20	Fixed Play Provision		Mike Moran	26/08/20	
Cabinet	07/10/20	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2020/21 - meeting x held on x x 2020	Dave Jarrett	02/04/20	
Cabinet	07/10/20	Review of Garden Waste Service		Laura Carter	23/07/20	
Cabinet	07/10/20	Longterm Homelessness Solutions	Deferred from 2/9/20	Mark Hand	07:00	
ICMD	23/09/20	SCM Collaboration with TCBC Heritage Services		Amy Longford	24/08/20	
ICMD	23/09/20	Housing Register Review		Mark Hand	23/06/20	
Council	10/09/20	LDP revised Delivery Agreement including LDP timetable and community involvement strategy	Deferred	Craig O'Connor	03/07/20	

Council	10/09/20	Audit Committee Annual Report		Philip White	11/08/20	
Council	22/10/20	Statutory Director of Social Services annual report		Julie Boothroyd	14/08/20	
Cabinet	29/07/20	Digital Infrastructure Action Plan		Cath Fallon	08/07/20	
Cabinet	29/07/20	'Revenue and Capital Monitoring 2020/21 Forecast Outturn Statement – Month 2		Jonathan S Davies	12/06/20	
Cabinet	29/07/20	Coronavirus Risk Management Update'		Peter Davies	10/07/20	
Cabinet	29/07/20	Welsh Church Fund Working Group meeting	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2020/21 - meeting 1 held on 30th June 2020	Dave Jarrett	02/04/20	
Cabinet	29/07/20	Outdoor Education - Service Update		Marie Bartlett	09/07/20	
Cabinet	29/07/20	Public Toilets				
Cabinet	29/07/20	5G Rural test bed		Cath Fallon/Frances O'Brien		
Council	16/07/20	Climate Emergency Update		Hazel Clatworthy	10/06/20	

Council	16/07/20	CEx Report		Matt Phillips	18/06/20	
Council	16/07/20	Cabinet decision re Gilwern		Matt Phillips	27/05/20	
Cabinet	01/07/20	COVID-19 Evaluation of Recovery Phase and Establishing Aims for Response Stage			17/06/20	
Cabinet	01/07/20	Home to School Transport Policy	Deferred		20/05/20	
Cabinet	01/07/20	Household Waste Recycling Centres	Deferred		20/05/20	
Cabinet	17/06/20	Revenue and Capital Monitoring Outturn	To provide Members with information on the outturn position of the Authority for the financial year	Peter Davies/Jon Davies	02/02/20	
Cabinet	17/06/20	LDP Strategy		Mark Hand	20/05/20	
Council	04/06/20	Licensing Act Policy		Linda O'Gorman		
Council	04/06/20	Estyn Report		Will Mclean		
Council	04/06/20	Safeguarding Covid19 Position Statement		Julie Boothroyd		

Council	04/06/20	Chief Officer, CYP Annual Report'		Will Mclean	11/03/20	
Council	04/06/20	Refit Programme		Ian Hoccom	28/02/20	
Cabinet	27/05/20	Safeguarding		Julie Boothroyd		
Cabinet	27/05/20	Active Travel and Town Centres		Paul Sullivan		
Council	14/05/20	LDP Preferred Strategy	Endorsement of final preferred strategy	Mark Hand	19/09/19	
Council	14/05/20	Constitution Review		Matt Phillips	14/08/19	
Cabinet	06/05/20	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2020/21 - meeting 1 held on 2nd April 2020	Dave Jarrett	02/04/20	
ICMD	08/04/20	GUARANTEED INTERVIEWS FOR CARE LEAVERS		Gareth James	23/03/20	
ICMD	08/04/20	Momouthshire Registration Service Collaborative Working Agreement		Jennifer Walton	23/03/20	
Cabinet	01/04/20	Staffing re-alignment: Community Hubs and Contact Centre		Matt Gatehouse	11/03/20	

Cabinet	01/04/20	EAS Business Plan		Will Mclean	04/03/20	
Cabinet	01/04/20	Guaranteed Interview Scheme for Care Leavers		Gareth James	28/02/20	
ICMD	25/03/20	Non Domestic Rates: High Street and Retail Rate Relief 2020/21	for approval of the adoption of a High Street and Retail Rate Relief Scheme for 2020/21, in accordance with Welsh Government guidance.	Ruth Donovan	12/02/20	
ICMD	25/03/20	Contract Extension		Tracey Harry	14/02/20	
Council	05/03/20	Pay Policy		Sally Thomas	23/01/20	
Council	05/03/20	Annual Safeguarding Report		Julie Boothroyd	06/02/20	
Council	05/03/20	Strategic Equality Plan		Alan Burkitt	26/09/19	
Council	05/03/20	LDP Preferred Strategy	Endorsement to consult on Preferred Strategy	Mark Hand	23/01/20	
Council	05/03/20	Council Tax Resolution	To set budget and Council Tax	Ruth Donovan	18/04/19	
Council	05/03/20	Mid Term Review of the Corporate Plan		Matt Gatehouse		

Cabinet	04/03/20	Investment Committee		Peter Davies	13/02/20	
ICMD	26/02/20	CHARGING APPLICANTS FOR THE MONITORING OF SECTION 106 AGREEMENTS		Phil Thomas	06/02/20	
ICMD	26/02/20	Non Domestic Rates - Application for Hardship Relief		Ruth Donovan	14/01/20	
Cabinet	19/02/20	2020/21 Education and Welsh Church Trust Funds Investment and Fund Strategies	The purpose of this report is to present to Cabinet for approval the 2020/21 Investment and Fund Strategy for Trust Funds for which the Authority acts as sole or custodian trustee for adoption and to approve the 2019/20 grant allocation to Local Authority beneficiaries of the Welsh Church Fund.	Dave Jarrett	18/04/19	
Cabinet	19/02/20	Mid Term Review of the Corporate Plan		Matt Gatehouse		
Cabinet	19/02/20	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2019/20, meeting 7 held on 5th December 2019	Dave Jarrett	18/04/19	
Cabinet	19/02/20	Consideration of Final Revenue and Capital Budget Proposals		Peter Davies	03/10/19	
Cabinet	19/02/20	Proposal to change the school funding formula.		Nikki Wellington		
Cabinet	19/02/20	Strategic Review of Outdoor Education		Marie Bartlett	18/10/20	

Cabinet	19/02/20	Rights of Way Improvement Plan (ROWIP) review/ Policy Statement - Results of statutory consultation and proposed Final Plan	To seek approval of the Review of the ROWIP and associated policies	Matthew Lewis	18/07/19	
ICMD	29/01/20	Various roads, county wide Amendment No. 1 of consolidation order 2019 (part 2)		Paul Keeble	13/01/20	
Council	16/01/20	Council Tax Reduction Scheme		Ruth Donovan	18/04/19	
Council	16/01/20	Mid Term Review of the Corporate Plan		Peter Davies	26/09/19	
Council	16/01/20	Local Development Plan Preferred Strategy		Mark Hand	06/09/19	
Council	16/01/20	Constitution Review		Matt Phillips	14/08/19	
Council	16/01/20	Safeguarding - Annual Report to Council		Jane Rodgers	20/06/19	
Council	16/01/20	Proposed Development Company		Deb Hill-Howells	16/09/19	Deferred
ICMD	15/01/20	Archaeology Planning Advice	Adoption post-guidance	Mark Hand	19/09/19	Deferred
ICMD	15/01/20	SPG S106 guidance note	To clarify how S106 contributions are calculated	Mark Hand	01/05/19	

Cabinet	08/01/20	Ethical Employment code of practice - Approval Paper Draft		Scott James	08/11/19	
Cabinet	08/01/20	Budget Monitoring report - month 7 (period 2)	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2019/20 financial year.	Mark Howcroft	18/04/19	
Cabinet	08/01/20	Redundancy implications within MonLife		Marie Bartlett	07/11/20	
Cabinet	08/01/20	Homelessness Report		Deb Hill-Howells	07/11/19	
Cabinet	08/01/20	Primary School Places Reiview in Caldicot		Matthew Jones	02/10/19	